

Town of Odessa, Historic Commission Meeting Minutes
Thursday September 8, 2022

1. Carla Pyle, Chairman called the meeting to order at 7:05 p.m. at the Old Academy Building/
Town of Odessa at 315 Main Street in Odessa 19730
2. Roll Call was taken: Present were members Melissa Steeley, Neeka Grove, Todd Nelson, and
Carla Pyle. Debbie Buckson was not present. Mayor Smith was also present.
3. The minutes for 8-11-22 were not ready to be approved.
4. Correspondence – there was no correspondence.
5. New Business:
 - a. Paul Thien – 110 Third Street. We understood that he was going to come to a later
meeting, and did not attend this meeting. This item was not covered during the meeting.
 - b. Todd Nelson – 203 Main Street. Todd was recused The scope of the work includes: a porch
enclosure using composite materials and true simulated divided lite windows and doors;
replacing existing windows in the East wall above the porch and fencing for a pool to be
built. The town inspector has approved the area where the pool will be built.
Item 1. There will be 2 sets of 3 - 5 X 6 'casement windows (Anderson 400 Series –
composite clad) separated by a set of composite clad Anderson 400 series French Doors all
with simulated divided light. There will be a 20 " +/- horizontal Hardy Board knee wall
below the 5 x 6 ' casement windows. Melissa Steeley moved to approve the enclosure as
described with the materials presented. There was a second. Todd recused himself. The
vote was taken, and item 1 was approved.
Item 2. Todd would like to use the same siding to replace the siding currently above the
porch, using the same Hardy Board with the smooth side out throughout the project.
Melissa Steeley moved to approve item 2, and there was a second. Todd was recused. A
vote was taken. The motion carried and item 2 was approved as described with the
materials presented.
Item 3. Mr. Nelson wishes to also replace the 3 existing double hung windows above the
porch area with 6 over 6, double hung windows from the same 400 Architectural Series
from Anderson. Melissa Steeley moved to approve this item, and there was a second. Todd
was recused. A vote was taken. The motion carried and item 3 was approved as described
with the materials as presented.
Item 4. A 15 X 40 ' inground pool with slate surround is proposed. The site has been
approved by the town inspector. Surrounding the pool will be similar black aluminum
fencing to what is currently around the back yard or a similar wrought iron fencing, powder
coated to prevent rusting, in a similar design to the current fence. The owner would like to
be able to choose either. Whatever fencing is chosen will meet the current government
safety requirements. Melissa Steeley moved to approve the fencing as shown or the
wrought iron fencing as described. It was seconded. Mr. Nelson was recused. A vote was
taken and the pool and fencing project was approved as presented.
6. Old Business:
 1. The commission inquired of the mayor how the 315 project was going. He responded
that he has three bids for the job. But that a contract hasn't been signed yet.
7. Adjournment: There was a motion by Melissa Steeley to adjourn, and it was seconded. A vote
was taken. The Historic Commission was adjourned at 8:15 p.m.

Carla Pyle